



Education Professional Standards Board

September 2016
Update Memo

EPSB Mission

The Education Professional Standards Board, in full collaboration and cooperation with its education partners, promotes high levels of student achievement by establishing and enforcing rigorous professional standards for preparation, certification, and responsible and ethical behavior of all professional educators in Kentucky.

The EPSB Goals, Strategies, Policies, Procedures, Strategic Plan and Annual Report may be found at <http://www.epsb.ky.gov/boardinfo/mission.asp>.

In this Update Memo

KTIP Information for the Fall of 2016.....	1
EPSB Meeting Policy Amended.....	1
EPSB Regulation Review.....	2
The Kentucky Teacher Standards.....	2
Certification Fee Increases.....	2
Discipline Regulation and Related Policies and Procedures	3
New EPSB Investigators	3
Reporting Allegations of Educator Misconduct	3
2015-2016 Admission and Exit Report.....	4
Meetings Across the State	5

KTIP Information for the Fall of 2016

Please make sure all intern teachers are entered into the EPSB Intern Management System (IMS). **Any intern able to complete 140 instructional days must be documented as soon as possible.** Interns denied for budget last year are first priority. Our goal is to accommodate everyone this year; however, they must be entered in IMS. Your timely assistance is needed to make this happen.

EPSB Meeting Policy Amended

At the August 15, 2016, meeting of the Board, the EPSB conducted the first reading of an amendment to the meeting policy. The new policy, which is scheduled to have a second reading at the October 10, 2016, meeting of the Board, provides that the EPSB shall meet the second Monday of February, April, October and December, and on the third Monday of June and August. The meetings shall commence at 10:00 A.M. If approved, the new policy will go into effect for the December 12, 2016, Board meeting.



Education Professional Standards Board

September 2016
Update Memo

The Board did alter the start time for the October 10, 2016, to start at 10:00 A.M. With the change in the start time, this meeting will be considered a Special Called Meeting.

EPSB Regulation Review

The EPSB started reviewing all regulations in the fall of 2015. The purpose of the review is to provide clarity, remove redundancies, make changes, and repeal those that are not warranted. During this process, we will be asking for input from various constituency groups.

The Kentucky Teacher Standards

At the April 11, 2016, meeting of the Board, Executive Director Adams suggested to the Board that the Board consider altering the current Kentucky Teacher Standards and potentially replacing them with the Interstate Teacher Assessment and Support Consortium (InTASC) standards. Mr. Adams explained that while the current Kentucky Teacher Standards are good and have been beneficial for progressing educator preparation in Kentucky, they have not been further developed to include progression levels as have the InTASC standards. Additionally, for an educator preparation provider to be accredited by the Council for the Accreditation of Educator Preparation (CAEP), they will need to meet the InTASC standards.

The EPSB staff is currently reviewing *16 KAR 1:010 Standards for certified school personnel (AKA the Kentucky Teacher Standards)* and gathering input from appropriate constituency groups. If you have comments, concerns, or suggestions concerning this regulation, please send those to Jimmy Adams at jimmy.adams@ky.gov.

Certification Fee Increases

KRS 161.028(1)(q) states that "The Education Professional Standards Board has the authority and responsibility to: Charge reasonable fees for the issuance, reissuance, and renewal of certificates that are established by administrative regulation. The proceeds shall be used to meet a portion of the costs of the issuance, reissuance, and renewal of certificates, and the costs associated with disciplinary action against a certificate holder under KRS 161.120."

Certification fees were first established by the Board in January of 1997. Fees have not changed since that time. With the passing of the most recent biennium budget, the EPSB was reduced by approximately 9.5%. Additionally, language was included in the budget that stated the EPSB "may use the funds generated from professional school personnel certification fees to support the operations of the Kentucky Teacher Internship Program."



Education Professional Standards Board

September 2016
Update Memo

After careful review of the certification fees and the necessary expenditures needed to continue serving the students and education community of the Commonwealth of Kentucky, the following changes to 16 KAR 4:040 with changes in certification fees have been presented to the Board for consideration.

- Increase the "Issuance, reissuance, or renewal of a regular certificate" from fifty (50) dollars to eighty-five (85) dollars
- Increase the "Issuance of a five (5) year substitute certificate" from fifteen (15) dollars to fifty (50) dollars
- Increase the "Reissuance of limited four (4) year certification" from thirty-five (35) dollars to fifty (50) dollars
- Increase the "Issuance of an emergency substitute certificate" from zero (0) dollars to fifteen (15) dollars

Discipline Regulation and Related Policies and Procedures

At the August 15, 2016, meeting of the Board, the EPSB approved the revisions to *16 KAR 1:030. Procedures for Certificate Revocation, Suspension, Reinstatement and Reissuance, and Application Denial, Amendment, Final Action*, commonly referred to as the Discipline Regulation, and related policies and procedures. The regulation, along with the related policies and procedures, can be found at:

http://epsb.ky.gov/documents/BoardInfo/Regulations/DRAFT_Disciplinary_16KAR1030.pdf

The regulation now enters the Legislative Research Commission process for legislative approval. Please note that the new policies and procedures will not go into effect, until the regulation has met all requirements for approval.

New EPSB Investigators

The EPSB welcomes Mr. Paul Hamann and Mr. Larry Hammond, who are serving as investigators for the agency in educator misconduct cases. Both of these individuals have exceptional work experience in school district leadership and human resource management. This gives them the unique skills of talking with students, parents/guardians and staff, collecting the pertinent information, and possessing a full understanding of how school systems operate.

Reporting Allegations of Educator Misconduct

When reporting allegations of educator misconduct, KRS 161.120(2)(b) requires a superintendent to provide the Board with "**the full facts and circumstances**" of the reported conduct. Providing this information when you report the allegations will assist EPSB staff in processing the reports in a timely manner. If additional information becomes available after your initial report, we request that you



Education Professional Standards Board

September 2016
Update Memo

provide that information as soon as possible. If the initial report was made using the Online Educator Complaint System, you can upload additional documentation to the complaint in the online system.

Every report that is received is reviewed by EPSB staff to determine if it contains credible evidence that a violation of KRS 161.120 has occurred. However, before this determination can be made staff may need to request additional information from the district. KRS 161.120(b) states that a superintendent **“shall forward copies of all relevant documents in his possession.”**

If you need additional information or training on the Online Educator Complaint System, including how to upload documentation to a complaint, please contact Elise Borne elise.borne@ky.gov.

2015-2016 Admission and Exit Report.

16 KAR 5:020 Section 2(2)(b) states: By September 15 of each year, each institution shall provide written confirmation by electronic mail to the Director of the Division of Educator Preparation that all required information has been entered.

Please review the data to ensure that:

- All entries for candidate admissions have been made (initial, advanced, and other school professionals). If a candidate has been entered incorrectly, please contact Lauren Graves and she will edit/delete the data to be input correctly.
- Candidates with pending scores are notified KY does not have record of passing scores.
 - Scores for candidates testing in KY will automatically be sent to EPSB. If a candidate took the assessment in KY, but is showing as pending, it may be an issue with SSN. Please contact Lauren regarding these candidates and we can figure out what the issue may be.
 - Candidates testing out-of-state must select KYEPSB as a score recipient. If KYEPSB was not selected at the time the test was taken, candidates will need to contact ETS and have their scores sent.
- All exits have been made (initial, advanced, and other school professionals). 16 KAR 5:020 Section 2(3), states that the preparation program shall exit any candidate who has not been enrolled in at least one (1) course required for program completion within the last eighteen (18) months. Please be sure to check the data to ensure all candidates that need to be exited have been before sending an email stating your report is complete.
 - Option 6 candidates must be concurrently enrolled and employed. If either of these cease, the candidate must be exited from the program at that time.
- Data is accurate. We are generating reports for EPPs to be used for Title II ETS, for Title II IPRC, and KEPAS. Admission and Exit data is also used for a variety of other reports including CAEP and KCEWS. Please ensure all candidates in educator preparation programs have been admitted and exited correctly, and notify us of any errors so we can correct those as quickly as possible.



Education Professional Standards Board

September 2016
Update Memo

Please send Ben.Boggs@ky.gov an email when the 2015-2016 Admission and Exit Report is complete and CC Lauren.Graves@ky.gov. If you have any questions or need assistance, please contact Lauren Graves.

Meetings Across the State

9/1/2016	KY Rising	Teacher Preparation Workgroup at WKU
9/2/2016	KY Rising	Teacher Preparation Workgroup at ECU
9/7/2016	GRREC	Board Meeting
9/8/2016	SESC	Board Meeting
9/14/2016	NKCES	Board Meeting
9/16/2016	KDE	Commissioner's Accountability Steering Committee
9/16/2016	KDE	Committee for Mathematic Achievement Meeting
9/16/2016	KDE	IHE Consortium Meeting
9/19-20/2016	KDE	Continuous Improvement Summit: Equity, Achievement, and Integrity
9/21/2016	CKEC	Board Meeting
9/21-22/2016	KEDC	Board Meeting
9/23/2016	KATE	Kentucky Association of Teacher Educators Conference
9/27-28/2016	WKEC	Fall Retreat
9/28/2016	OVEC	Board Meeting
9/29-30/2016	CAEP	CAEP Conference

The next scheduled meeting of the EPSB is Monday, October 10, 2016, at 10:00 AM (Eastern Time) in Conference Room A, 100 Airport Road, 3rd Floor, Frankfort, Kentucky.

EPSB meeting agendas may be found one week prior to the meeting at <http://www.epsb.ky.gov/boardinfo/meetingagendas.asp>.